

Competence Management System Review

The Competence Management System Review is the starting point for the identification and quantification of the strength of your competence management system. Using a targeted assessment process, our consultants work with your Senior Management Team to benchmark your current Competence Management System, policies and procedures in order to identify any gaps or areas for improvement.

The process follows the principles for the assessment of competence management systems as used by the Health and Safety Executive (HSE) and Medicines and Healthcare Products Regulatory Agency (MHRA).

During the System Review we will record the responses of your senior management team against a series of targeted statements covering the following elements within a Competence Management System:

- Demonstrating leadership and commitment
- Identifying business critical activities
- Setting procedures and standards
- Assessing and maintaining individuals' knowledge
- Taking action to improve competence
- Commitment to continuous improvement

The scores achieved against each element will be based on the consensus being achieved by your senior management team. The results for each element will be analysed and discussed at the end of the review.

What can you expect following a Competence Management System Review?

- A greater appreciation of good practice in competence management
- An understanding of the current status of your competence management system
- The identification of areas for improvement to your competence management system
- The opportunity to secure the commitment of the senior management team to an outline improvement plan.

Following on from the competence management system review Cogent Skills will issue a report summarising the results, key findings, recommendations and proposing additional services to support the achievement of the recommended actions.

