

Health and Safety 2 - Responsibility for Health and Safety

elearning



Cogent Skills Health and Safety Suite

Delivery Mode:

30 minutes of elearning

Assessment:

No required assessment, participants are encouraged to keep self-reflective notes on key learning points.

Certificate:

Available upon completion of learning

This Course is Aimed at

Anyone who needs to understand the principles of health and safety as part of their job. The typical people who would benefit from this course include: Team leaders and supervisors, HR professionals, facilities managers, those working with young people in a training environment.

Overview

This course is a stand-alone elearning module and forms part of a 10 module set that make up the Health and Safety at Work Suite. It outlines the health and safety role and responsibilities of relevant parties and the key features of a system to effectively manage health and safety. It also explains how accidents are caused and the role and function of accident recording and investigation, and identifies the methods of improving health and safety performance.

Program Content and Key Areas

The health and safety role and responsibilities:

- ✓ The roles and responsibilities for the health and safety of themselves and others of; the employer, those affected by work activities (e.g., visitors, employment agency workers, contractors, the public), directors, managers and supervisors, workers and the self-employed
- ✓ Consultation with employees; benefits of consultation, worker representatives and safety committees

Systems for managing health and safety:

- ✓ The role of a health and safety policy
- ✓ The need for effective hazard identification, risk assessment and control the need to communicate effectively with workers and others taking into account any issues of literacy and language

- ✓ The importance of monitoring and checking health and safety performance through techniques such as accident data, inspections, surveys and audits

How incidents are caused:

- ✓ How to identify immediate causes and underlying causes
- ✓ The role and function of accident recording and reporting
- ✓ The role and function of accident investigation

Improving health and safety performance:

- ✓ Examples of poor health and safety performance: high accident rates, absenteeism, unsafe behaviour, complaints, poor housekeeping
- ✓ Factors which negatively affect health and safety performance: e.g. lack of resources, management commitment, unsafe behaviour, lack of training, poor risk assessment and control, poor communication
- ✓ Improving safety performance through management commitment, leadership by example, competence, training, learning from past incidents, communication, consultation

Learning Outcomes

On completion of this module, participants should be able to demonstrate understanding of the content through the application and knowledge to familiar and unfamiliar situations. In particular they should be able to:

- ✓ Outline the health and safety role and responsibilities of relevant parties
- ✓ Outline the key features of a system to effectively manage health and safety
- ✓ Outline how accidents are caused and the role and function of accident recording and investigation
- ✓ Identify the methods of improving health and safety performance

